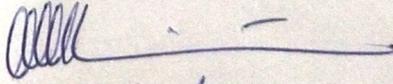




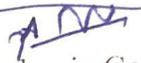
Minutes of the 18th F&PC
of
Shaheed Benazir Bhutto University
Sheringal, Upper (Dir) held
on
"14-06-2024"

For record 
10/7/2024

Treasurer:

MINUTES THE 18TH OF F & PC OF SHAHEED BENAZIR BHUTTO UNIVERSITY SHERINGAL DIR UPPER

The 18th meeting of the Finance and Planning Committee of Shaheed Benazir Bhutto University, Sheringal Dir upper was held in the committee room of the University on 14.06.2024. The following attended the meeting.

- | | |
|------------------------------|--|
| 1. Prof. Dr. Muhammad Shahab | Vice Chancellor (in chair) |
| 2. Dr. Abdul Khaliq Jan | Pro VC / Director ORIC  |
| 3. Mr. Muhammad Hayat | Addl. Secretary Finance Department (KP) |
| 4. Mr. Muhammad Fayaz | Dy- Secretary HED, KP (Through Video Link) |
| 5. Mr. Hassan Naeem | Nominee of HEC (Through Video Link) |
| 6. Mr. Murad Hussain | Treasurer |
| ✓ 7. Mr. Mahmood Khan | Registrar  |
| 8. Dr. Alam Zib | Director QEC  |
| 9. Mr. Intikhab Ullah | Nominee of Academic Council |

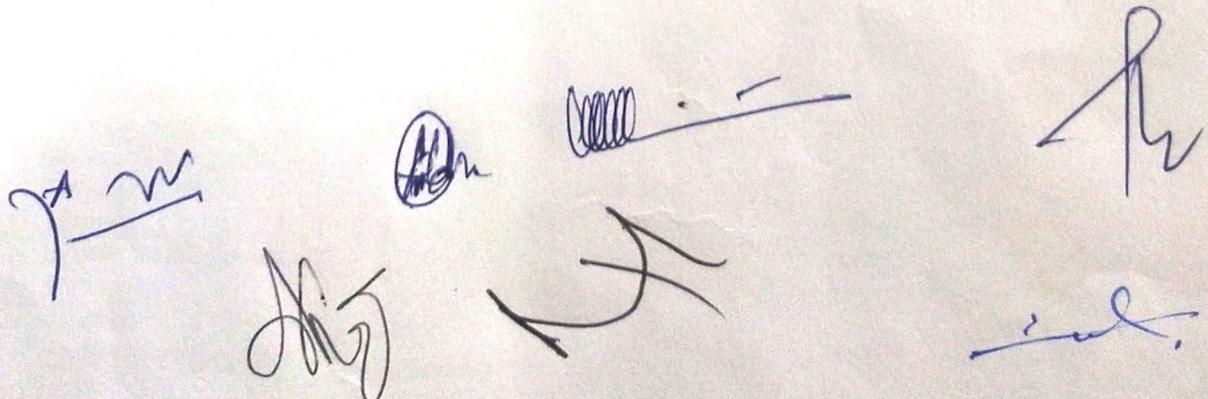
The meeting started with the recitation from the Holy Quran by Mr. Mahmood Khan Registrar. After the recitation, the Chair welcomed the participants and thanked them for their participation in the meeting. The Chair then asked the Treasurer / Secretary to present the agenda before the forum. The Treasurer / secretary presented the agenda item wise as follows.

01. CONFIRMATION OF MINUTES OF THE 17th F & PC

During the discussion on the above item Mr. Muhammad Hayat Additional Sectary Finance KP was of the opinion that it shall be for information/implementation status not for confirmation in future. The forum then unanimously noted the previous minutes.

12. APPROVAL OF THE REVISED ESTIMATES FOR FY 2023-24 AND BUDGET ESTIMATES FOR FY 2024-25 OF THE UNIVERSITY

The University Revised Budget for the Financial Year 2023-24, Estimated Budget for the Financial Year 2024-25 and actual performance for the Financial Year 2022-23 are given as follows.



SUMMARISED BUDGET PROFILE

Revised Estimates (R.Es) FY 2023-24 & Budget Estimates(B.Es) FY 2024-25

Name of the University: Shaheed Benazir Bhutto University Sheringal Upper Dir

[Million Rs.]

Particulars	Actuals 2022-23 (Approved)	CFY 2023-24				B. Es 2024-25
		B. Es 2023-24 (Approved)	R.E 2023-24			
			Actuals till 31.05.2024	Estimates for June 2024	Total R.E.	
1. Opening Balance:	0.968	17.101	16.529	9.477	16.529	-
2. Total Grants & Donations [a - g]	260.944	257.281	247.281	10.000	257.281	325.114
a. Federal/HEC Grant-in-Aid	250.344	247.281	247.281	-	247.281	245.114
B Federal/HEC Supplementary / Additional Grant	10.000	10.000	-	10.000	10.000	30.000
C Provincial Grant-in-Aid	-	-	-	-	-	50.000
D Provincial Supplementary / Additional Grant	-	-	-	-	-	-
E Any Other Grant/ Donations (IPFP Faculty)	0.600	-	-	-	-	-
3 (i) Students Related Income [3(i) a - 3(i) e]	274.551	302.230	255.011	51.454	306.465	307.187
Tuition Fees	87.500	88.542	60.471	12.256	72.727	87.177
All Other Fees	93.121	127.760	126.148	25.417	151.565	138.527
Hostel / User Charges, etc.	29.552	39.025	33.493	6.748	40.241	42.008
a. On Campus Students (sub-total)	210.173	255.327	220.111	44.422	264.533	267.712
b. Affiliated College/ Institutions' Fee	33.694	29.273	25.675	5.173	30.848	35.475
c. External (Private) Students Fee	30.684	17.630	9.225	1.859	11.084	4.000
3 (ii) Other Venues of Income [3(ii) a - 3(ii) f]	27.880	29.373	23.773	4.710	28.483	45.125
a. Income from Collaborative and Contracted Research	-	0.500	-	-	-	2.500
b. Income from Consultancy & Testing	-	1.000	-	-	-	2.000
c. Income from Intellectual Property	-	0.500	-	-	-	1.000
d. Income from Professional Short	-	0.750	-	-	-	-

	Courses						
e.	Income from Commercial/entrepreneurial Activities/Programs	-	-	-	-	-	-
f.	Funds raised from Alumni	-	1.000	0.400	-	0.400	1.000
G	Any Other Income (Building Rents + Interest on investment)	27.880	25.623	23.373	4.710	28.083	38.625
3 (iii) Receipts from Investments of Funds (Endowment, Scholarship, Research, Cash balances etc.) (other than employee related funds)		-	-	-	-	-	-
3. Total Own Resources		302.431	331.603	278.784	56.164	334.948	352.312
A. Total Available Resources [1+2+3]		564.343	605.985	542.594	75.641	608.758	677.426
4. Expenditure Break-up:		416.064	465.500	430.345	57.696	488.041	562.631
a.	Faculty Salary (including TFS)	244.861	273.793	246.975	34.106	281.081	323.587
B	Salary of Officers & Staff	165.413	153.207	143.900	19.232	163.132	194.777
C	Other Establishment Charges	1.472	33.000	32.400	4.358	36.758	37.267
D	PERN Charges	4.318	5.500	7.070	-	7.070	7.000
E	Digital Library Charges	-	-	-	-	-	-
F	Research Related Expenditures	-	0.500	-	-	-	1.000
G	Other Non-Salary Expenditures	131.749	142.650	102.772	24.298	127.070	147.837
5. Total Establishment Charges [4 a to e]		411.746	460.000	423.275	57.696	480.971	555.631
6. Total Non Salary Expenses [4 d to g]		136.067	148.650	109.842	24.298	134.140	155.837
B. Total Expenditures [5 + 6]		547.813	608.650	533.117	81.994	615.111	711.468
C. Surplus / Deficit [A - B]		16.530	(2.665)	9.477	(6.353)	(6.352)	(34.042)
D	Impact of Vacant Posts Included in Estimates						18.874
E	Impact of Planned Hiring during the Year						18.874
E(i)	Impact of Promotion in Admin						2.614
E(ii)	Impact of New Hiring in Admin						10.908
E(iii)	Impact of New						

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	Hiring in Faculty						5.352
F	Incremental impact of filled posts - Annual		-				7.530

The Budget was placed before the Finance & Planning Committee for consideration and recommendation to Syndicate for perusal / approval.

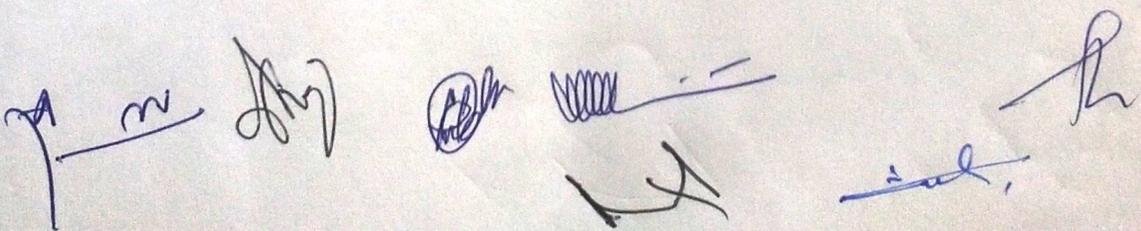
Discussions:

The committee discussed the budget in details. It was noted by the members that the budget deficit for 2024-25 amounting to Rs.34.042 (M) which includes Rs. 30 million expected additional grants from HEC and Rs. 50 million form Khyber Pakhtunkhwah Government. The budget deficit is very high and it is less likely that the University will receive the expected grants. It was therefore stressed upon that the budget may be rationalized accordingly. During the discussions following points were observed.

1. New hiring on faculty side.
2. New hiring on administration side.
3. Maximizing internal resources.
4. Cut on the non-salary expenditures.

The University management told the committee that posts like Deans, Professors, Directors on administration side are vacant since the University came into existence. While on the Faculty side the various councils e.g Bar council, Pharmacy council and other regulatory authorities are pressing hard for filling the positions as required for the NOCs. Besides on the administration side the important positions of Treasurer, Registrar and Controller of examination are being run through posting from Faculty on additional charge basis. It was told by the Treasurer that the appointments and promotions are being deferred from the last few years keeping in view the budgetary constraints. While the provision for the same is made in the budget for 2024-25. It is committed that the same will be materialized only if the resources are made available. As for as the increase in internal resources is concerned, we are on the way to enhance the number of students by taking following steps.

i. As the newly constructed four-story academic block has been handed over by the contractor which has capacity to start new diploma courses in the department of computer Sciences, Management Science and veterinary sciences. Similarly, BS Micro Biology will also be started in the department of biotechnology under the existing staff which will substantially increase the income of the University. About 20 houses shall also be ready in next 03 months period for the residential purpose of the staff and faculty, which are being constructed by using old rooms vacated by the students shifted to new hostels.



An additional receipt of Rs.7.915 (M) per annum is expected from the above. The additional secretary finance appreciated the efforts of the University being made for increasing internal resources. He proposed that University is situated in green hilly area of Upper Dir, therefore steps may be taken to promote the tourism for fetching additional revenue for the Organization.

Recommendations:

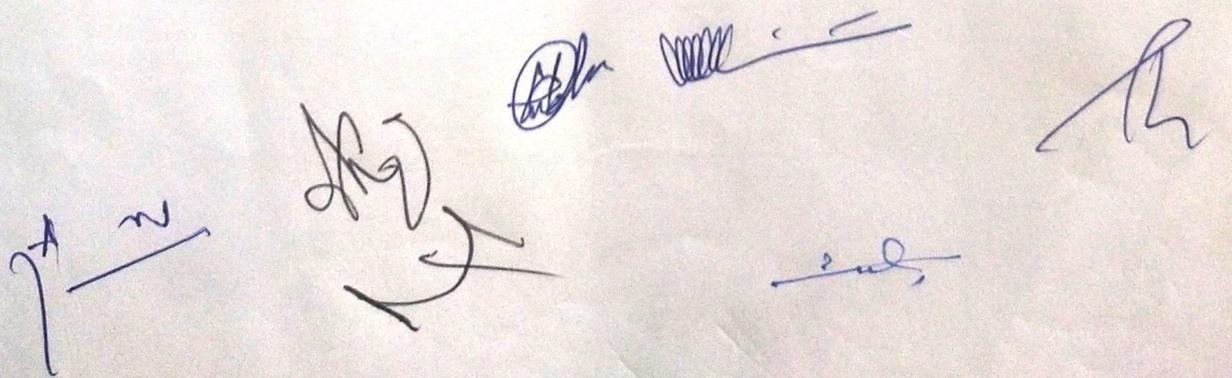
The Revised Budget 2023-24 was agreed by the F&PC and recommended as proposed subject to the condition that no deficit shall be forwarded to next financial year while the budget estimates for 2024-25 was recommended with the following notes of external members from KP Finance department, HEC representative and HED nominee.

1. That ARA 2024 shall be allowed as per the Notification of KP government subject to the availability of funds.
2. No commitment for grant from provincial government/HEC is expected now.
3. Non-salary expenditures shall be cut down substantially.
4. Own resources of the University may be increased.
5. No creation of new positions may be made.

Keeping in view the above observations following recommendations were made.

- a. The own sources shall be enhanced from Rs. 352.312 Million to Rs.360.227/- Million.
- b. The Establishment Charges shall be reduced to Rs. 545 Million instead of Rs.555 Million.
- c. The Non-salary charges/expenses were reduced to Rs. 140 Million instead of Rs. 155 Million.

After the above rationalization the total resources become Rs. 605.341 million, while total Expenditures become Rs. 685 million. And net deficit become Rs. 79.659 Million. For the coverage of the undermentioned justified deficit the management of the University shall approach to Higher Education Commission for Rs. 29 million and to Khyber Pakhtunkhwa Government for 50 Million. After incorporating the above a summary of the University Budget recommended by the Finance and Planning Committee to Syndicate for consideration.



Name of the University: Shaheed Benazir Bhutto University Sheringal Upper Dir

[Million
Rs.]

Particulars	Actuals 2022-23 (Approved)	B. Es 2023-24 (Approved)	CFY 2023-24			B. Es 2024-25
			R.E 2023-24			
			Actual till 31.05.2024	Estimates June 2024	Total R.E.	
1. Opening Balance:	0.968	17.101	16.529	9.477	16.529	16.529
2. Total Grants & Donations [a - g]	260.944	257.281	247.281	10.000	257.281	247.281 324.773
a. Federal/HEC Grant-in-Aid	250.344	247.281	247.281	-	247.281	245.114
b. Federal/HEC Supplementary / Additional Grant	10.000	10.000	-	10.000	10.000	29.659
c. Provincial Grant-in-Aid	-	-	-	-	-	50.000
d. Provincial Supplementary / Additional Grant	-	-	-	-	-	-
e. Any Other Grant/ Donations (IPFP Faculty)	0.600	-	-	-	-	-
3 (i) Students Related Income [3(i) a - 3(i) e]	274.551	302.230	255.011	51.454	306.465	313.102
<i>Tuition Fees</i>	87.500	88.542	60.471	12.256	72.727	92.851
<i>All Other Fees</i>	93.121	127.760	126.148	25.417	151.565	138.527
<i>Hostel / User Charges, etc.</i>	29.552	39.025	33.493	6.748	40.241	42.008
a. On Campus Students (sub-total)	210.173	255.327	220.111	44.422	264.533	273.386
b. Affiliated College/Institutions' Fee	33.694	29.273	25.675	5.173	30.848	35.716
c. External (Private) Students Fee	30.684	17.630	9.225	1.859	11.084	4.000
3 (ii) Other Venues of Income [3(ii) a - 3(ii) f]	27.880	29.373	23.773	4.710	28.483	47.125
a. Income from Collaborative and Contracted Research	-	0.500	-	-	-	2.500
b. Income from Consultancy & Testing	-	1.000	-	-	-	2.000
c. Income from Intellectual Property	-	0.500	-	-	-	1.000
d. Income from Professional Short Courses	-	0.750	-	-	-	-
e. Income from Commercial/entrepreneurial Activities/Programs	-	-	-	-	-	-
f. Funds raised from Alumni	-	1.000	0.400	-	0.400	1.000
g. Any Other Income (Building Rents + Interest on investment)	27.880	25.623	23.373	4.710	28.083	40.625
3 (iii) Receipts from Investments of Funds (Endowment, Scholarship, Research, Cash balances etc.) (other than employee related funds)	-	-	-	-	-	-
3. Total Own Resources	302.431	331.603	278.784	56.164	334.948	360.227

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A. Total Available Resources [1+2+3]		564.343	605.985	542.594	75.641	608.758	685.000
4. Expenditure Break-up:		416.064	465.500	430.345	57.696	488.041	552.000
a.	Faculty Salary (including TTS)	244.861	273.793	246.975	34.106	281.081	318.665
b.	Salary of Officers & Staff	165.413	153.207	143.900	19.232	163.132	190.434
c.	Other Establishment Charges	1.472	33.000	32.400	4.358	36.758	35.901
d.	PERN Charges	4.318	5.500	7.070	-	7.070	7.000
e.	Digital Library Charges	-	-	-	-	-	-
f.	Research Related Expenditures	-	0.500	-	-	-	1.000
g.	Other Non Salary Expenditures	131.749	142.650	102.772	24.298	127.070	132.000
5. Total Establishment Charges [4 a to c]		411.746	460.000	423.275	57.696	480.971	545.000
6. Total Non Salary Expenses [4 d to g]		136.067	148.650	109.842	24.298	134.140	140.000
B. Total Expenditures [5 + 6]		547.813	608.650	533.117	81.994	615.111	685.000
C. Surplus / Deficit [A - B]		16.530	(2.665)	9.477	(6.353)	(6.352)	(0.000)
D	Impact of Vacant Posts Included in Estimates					-	17.720
D(i)	Impact of Promotion in Admin					-	2.614
D(ii)	Impact of New Hiring in Admin						9.373
D(iii)	Impact of New Hiring in Faculty						5.733
F	Incremental impact of filled posts - Annual		-				7.530

The above was further recommended to Syndicate for further consideration

03. APPROVAL OF THE REVISED ESTIMATES 2023-24 & BUDGET ESTIMATES 2024-25 OF UPS & COLLEGES OF THE UNIVERSITY

The Revised Estimates for the financial year 2023-24 and the Budget Estimates 2024-25 and Actual Performance for the year 2022-23 of the University Public Schools & Colleges are given as.

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University Public Schools and College, SBBU Sheringal Dir (Upper)
Actual Expenditure for FY 2021-22, Revised Estimates for FY 2023-24 and Budget Estimates
for FY 2024-25

(Rs,In Millions)

A. Total Resources		2022-23	2023-24	2023-24	2024-25
		Actuals	Budget Estimates	Revised Estimates	Budget Estimates
i.	Opening Balance	0.071	5.941	5.276	0.092
ii.	University Contribution	5.100	5.000	5.500	15.000
iii.	Own Resources	25.313	25.028	24.418	25.029
	Income from Regular Fee Structure	25.313	21.781	24.418	24.029
	Other Income (Previous Recovery)	-	3.247	-	1.000
Total Resources: A (i+ii+iii)		30.484	35.969	35.194	40.121
B. Expenditure					
i.	Total Pay & Allowances -	24.529	33.902	34.889	41.986
ii.	Non-Salary Expenditures- Other Charges	0.679	2.503	0.213	0.982
Total Expenditure		25.214	36.405	35.102	42.968
C. Surplus [A - B]		5.276	(0.436)	0.092	(2.847)

The Budget is placed before the Finance & Planning Committee for consideration and recommendation to Syndicate for perusal/approval.

Discussion:

The budget was discussed in detail and it was noted that the University should not incur the Higher Education resources on the UPS and colleges. They should be made self-sustained with in their own resources. Further during study of the own sources, specially of female section it was observed that enrollments are very week from class 4th onward. The management of the school shall be directed to increase the same to cover deficit.

Recommendations:

The revised estimates 2023-24 were recommended as proposed, while in 2024-25 budget estimated contribution of the University was reduced to 8 million. The Establishment charges of the

school was reduced to 37/ million and finally was recommended to the Syndicate with a deficit of Rs. 4.861/ million. The management of the University will make concrete efforts to increase enrollment in the school specially in female section upper classes. A summarized budget after above changes as per below table is recommended to Syndicate.

University Public Schools and College, SBBU Sheringal Dir (Upper)

Actual Expenditure for FY 2021-22, Revised Estimates for FY 2022-23 and Budget Estimates for FY 2023-24

(Rs. In Millions)

A.	Total Resources	2022-23	2023-24	2023-24	2024-25
		Actuals	Budget Estimates	Revised Estimates	Budget Estimates
	i. Opening Balance	0.071	5.941	5.276	0.092
	ii. University Contribution	5.100	5.000	5.500	8.000
	iii. Own Resources	25.313	25.028	24.418	25.029
	Income from Regular Fee Structure	25.313	21.781	24.418	24.029
	Other Income (Previous Recovery)	-	3.247	-	1.000
Total Resources: A (i+ii+iii)		30.484	35.969	35.194	33.121
B.	Expenditure				
	i. Total Pay & Allowances -	24.529	33.902	34.889	37.000
	ii. Non-Salary Expenditures- Other Charges	0.679	2.503	0.213	0.982
Total Expenditure		25.208	36.405	35.102	37.982
C.	Surplus [A - B]	5.276	(0.436)	0.092	(4.861)

The UPS budget with a deficit of Rs.4.861 million was recommended for consideration please.

04. PRESENTATION OF DEVELOPMENTAL BUDGET FOR FY 2023-24 AND 2024-25

The utilization status of developmental grants Under the Project/ PC-1 titled "Development of University of Dir, Sheringal" and "Flood Protection wall for SBBU" for FY 2022-23, 2023-24 and estimated expenses for 2024-25 are placed before the forum for information and reporting.

A brief summary of developmental grants is mentioned below.

Name of the University: Shaheed Benazir Bhutto University Sheringal Dir Upper

Project 1. titled "Development of University Dir Sheringal" with Capital Cost Rs. 1945.119 Million

Particulars	PC-1 Provision	Actuals upto 30.06.2023	CFY 2023-24		2024-25 (Budget Estimates)
			Approved Budget	Revised Estimates	
1. Opening Balance:		0	0.293	0.293	0.293
2. Total Allocation/Receipts					
a. Federal Government initial Allocation	1945.119	1,245.000	464.187	225.000	475.119
b. Additional Allocation					
c. Any Other Receipts		-	-	-	-
Total Funds Available		1,245.000	464.480	225.293	475.412
B. Total Utilization		1,244.707	225.000	225.000	475.412
C. Un Utilized Balance		0.293	239.480	0.293	-

Project 2. titled "Flood Protection Wall and other Requiement of SBB" with Capital Cost Rs. 540.930 Million

Particulars	PC-1 Provision	Actuals upto 30.06.2023	CFY 2023-24		2024-25 (Budget Estimates)
			Approved Budget	Revised Estimates	
1. Opening Balance:		0	-	-	-
2. Total Allocation/Receipts					
a. Federal Government initial Allocation	540.930	-	100.000	10.000	257.567
b. Additional Allocation					
c. Any Other Receipts		-	-	-	-
Total Funds available		-	100.000	10.000	257.567
B. Total Utilization		-	10.000	10.000	257.567
C. Un Utilized Balance		-	90.000	-	-

Total cumulative summary of developmental projects

Particulars	PC-1 Provision	Actuals upto 30.06.2023	CFY 2023-24		2024-25 (Budget Estimates)
			Approved Budget	Revised Estimates	
1. Opening Balance:		-	0.293	0.293	0.293
2. Total Allocation/Receipts					
a. Federal Government initial Allocation	2,486.049	1,245.000	564.187	235.000	732.686

b.	Additional Allocation	-	-	-	-
c.	Any Other Receipts	-	-	-	-
Total Funds available		1,245.000	564.480	235.293	732.979
B. Total Utilization		1,244.707	235.000	235.000	732.979
C. Un Utilized Balance		0.293	329.480	0.293	-

Discussion:

The Items was discussed in detail by the committee, and it was proposed that the work on micro hydel power station may be expedited to reduce the Utility charges of the University.

Recommendations:

The development budget was recommended to the syndicate for information.

05. APPROVAL OF VARIOUS ALLOWANCES ANNOUNCED BY THE KP GOVERNMENT

The Government of Khyber Pakhtunkhwa has notified increase in salaries of the employees at different times which are yet to be adopted by the University. The different types of allowances, along with financial impact, are placed before the Finance & Planning Committee for consideration.

- (i) Ad-hoc relief allowance 2023 @ 30% for BPS-17 and above and 35% for BPS- 3 to BPS-6 on the running pay of basic pay scales 2022 as on 30.06.2023, notified through notification No. FD(SOSR-1)1-1/2023, dated; 11/07/2023, having financial impact of **Rs. 60.603/-** million for FY 2023-24 of the University employees and **Rs. 5.303/ million** for UPS employees and anticipatory approved by the Vice Chancellor and already accommodated in the respective revised estimates. The same will be effective from 01.07.2023.
- (ii) Ad-hoc relief allowance 2024 @ 10% on the running pay of basic pay scales 2022 announced in the Khyber Pakhtunkhwa budget Speech 2024-25 on 24.05.2024 having financial impact of **Rs. 21.799/-** million for FY 2024-25 of the University employees and **Rs. 1.7006/ million** for UPS employees and already accommodated in the respective budget estimates for the year 2024-25. The same will be effective from 01.07.2024.
- (iii) Increase of 17.5 % in the pension of pensioners which was notified through notification No. FD(SOSR-II)/2-4/2022/Pension, dated; 11th July, 2023, having financial impact of **0.506/-** million for FY 2023-24 of the University and shall be met from the pension fund.
- (iv) Increase of 10 % in the pension of pensioners which was announced by the Minister Finance KP in Budget speech on 24.05.2024 having annual financial impact of **Rs. 0.340/-** million for FY 2024-25 of the University and shall be met from the pension fund.

- (v) **Special Convince Allowance:** The Government of Khyber Pakhtunkhwa has revised special convince allowance for Special Persons @ 100%, notified vide notification No. FD(SOSR-IV)4-1/2023/Special-Convince Allowance, dated; 11-07.2023 having annual financial impact of Rs. 0.144/ million already included in the budget estimates of 2024-25. Adoption of the same is placed before the forum from 01.07.2024 please.
- (vi) **Orderly Allowance:** The Government of Khyber Pakhtunkhwa has revised Orderly allowance for BPS-20 and above scales from Rs. 14,000/ to Rs. 25,000/-, notified through notification number FD(SOSR-IV)4-1/2023/ Orderly Allowance, dated; 11-07.2023 having annual financial impact of **Rs. 0.528/** million, already included in the budget estimates of 2024-25. Adoption of the same is placed before the forum from 01.07.2024 please.
- (vii) **Traveling Allowance:** The Government of Khyber Pakhtunkhwa has revised Trawling allowance as per notification no FD/SOSR-II)8-52/2017/TA/DA dated 11.07.2023, is placed for adoption with effect from 01.07.204 please.
- (viii) **Daily Allowance:** The Government of Pakistan has revised daily allowance as per notification no F.7(3)R-10/2023 dated 06.08.2023 is placed for adoption with effect from 01.07.204 please.

The above is placed before the Finance & Planning Committee for consideration/recommendations.

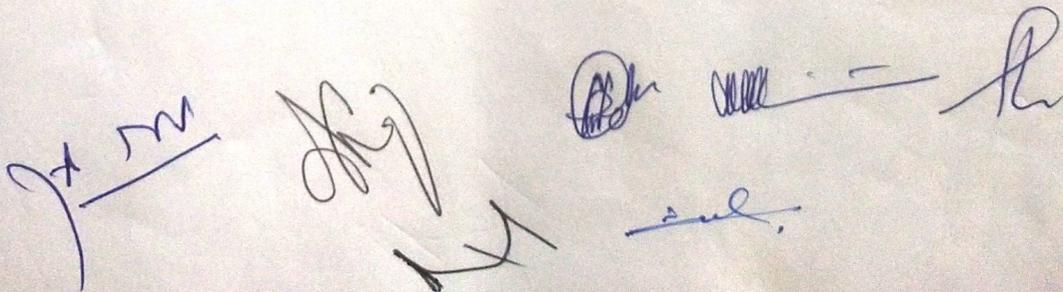
Recommendations:

After detail discussions the F&PC recommended to adopt the above-mentioned notifications as per Government of Khyber Pakhtunkhwa except S. No. 6 i-e orderly allowance. While in further discussion the additional secretary finance and Dy secretary HED was in the opinion that ARA 2024 will be paid subject to availability of funds.

06. REVISION OF FIXED PAY STRUCTURE OF THE CONTRACT EMPLOYEES

The University has set fixed pay/salary structure for the contract appointments in 2021 which is applied till date and has not been revised. On the other hand, the Government of Pakistan has increased the employees' salaries in 2022 @ 15% and 35% for BPS-16 & below and 30% for BPS 17 & above in the shape of Adhoc Reliefs.

Keeping in view the increases, made by the Government, as well as increase in expenditures due to inflation, the University wants to develop a revised fixed pay structure for the contract /DPL appointments. The financial impact of the increase will be **Rs. 4.557/Million** of the University employees and **Rs. 1.325/-** million for the University Public School and College employees. The following new/revised fixed pay scale has been developed and is placed before the forum for consideration/recommendation please.



Designation	Existing Pay	Fixed Pay	Designation	Existing Pay	Fixed Pay
Junior Mali, J. Security Guard, N. Qasid, Sweeper, J. Dairy Man, J. Helper, Assistant Barer, J. khadim, J. Lab Cleaner, J. Conductor, J. Quli, J. Dai, Assistant Cook and Equivalent	32,000	32,000	Steno, Senior Clerk, Audit and Accounts Assistant, Junior Research Investigator, Security Supervisor and equivalent	32,000	42,800
Library Attendant, Field attendant, Laboratory Attendant or equivalent	32,000	32,700	JM, PETs and equivalent	32,400	45,400
Electrician, Carpenter, Mason, Painter, Driver, Plumber, lineman, Welder and equivalent	32,000	33,100	Office assistant, Stenographer, Personal Assistants, Security officers, Accountant, Assistant Wardens, Cataloguer, senior Research investigator, Administrative officer, PRO Transport Officers, Computer Operators, Pesh Imam, staff nurse, Senior sub Engineer, and equivalent	35,200	47,700
Senior Electrician, Rock Cutters, Draftsman, Auto Electricians & Mechanic, Generator and telephone operator and Equivalent	32,000	34,250	Assistant Director, SS, Research Officer and Equivalent	52,500	67,600
Mozin	32,000	35,450	Lecturers, Dy. Directors and Equivalents	66,600	85,000
Dispenser, Press Man and Equivalent	32,000	36,700	Additional Directors, Assistant professors and equivalent	89,700	110,000
JC, Naib Imam, Photographer, Lab Assistant, library assistant, Field Assistant, Naib Imam, sub Engineers, Store Keepers, Transport supervisor, PTI, and equivalent	32,000	39,150	Associate Professors, Directors and Equivalent	104,700	128,000
LHV, AJM and Equivalent Positions	32,000	39,600	Professor or equivalent	128,200	142,000

Recommendations:

After detail Discussion the item was differed to next meeting.

07. ADOPTION OF KHYBER PAKHUNKIWA CP FUND 2022 GUIDE LINES.

As per decision made by Senate of the University in its 9th meeting held on 28.06.2022 in the Governor House Peshawar in agenda item no one that all future appointments of the University shall be made on CP fund base. The Khyber Pakhtunkhwa Government also circulated guide line for CP Fund through notification No. SO(U-V)/HIF/I-1/Gen-Misc/2023/9464-99 dated 13.09.2023 to all Public universities for adoption. The same is placed for adoption please.

Finance & Planning Committee Recommendations:

After detail discussion the F&PC agreed with the proposals and recommended the item to syndicate for approval.

08. REVISION OF STUDENTS FIELD WORK CHARGES

A committee in 2018 fixed field work charges for the department of Pharmacy, Geology, Forestry, Law and Zoology which was recommended by the F and PC in 12th meeting held on 26.04.2019 to the Syndicate (Minutes of both committees are attached) as annexure-H from page # 110 to 118. The rate at that time was fixed when the fuel price per liter was Rs. 115/- but now the same are Rs. 270/-. On the other side the government has increased DA rates also.

Keeping in view the above we have workout revised field work charges on the analogy of previous working which are given as and placed before the Finance and Planning Committee for consideration please.

S. No	Name of Department	Existing Fee Per Year	Proposed Fee Per Year
1	Pharmacy	3,000	5,500
2	Law	1,100	2,000
3	Forestry	8,600	13,000
4	Geology	9,000	15,500
5	Zoology	1,560	3,500

F and PC Recommendations:

After discussion the F&PC agreed with the proposals and recommended the item to syndicate for approval.



REPORTING OF UNIVERSITY FUNDS INVESTMENT

An amount of **Rs. 550.184/-** million of the University Funds was invested through the University investment committee in different banks as per below detail. Minutes of the committee is attached as annexure I from page # 119 to 123.

S. No	Bank Name	Amount in Million	Profit rate in % age	Investment tenure
1	HBL Sheringal	270.184	22.4	One Year
2	HBL Micro Finance Bank Mingora	270.000	23.5	One Year
3	U Micro Finance Bank Mingora	10.000	22.5	Three months

The above is placed before the committee for information please.

Recommendations:

After detail discussion the forum appreciated the profit rates and portfolio arrangements of the investment and forwarded the item for information to the Syndicate.

10. Imposition of 10% Penalty on late submission of Students dues.

It is a big hurdle that University students are not depositing their dues with in time and resultantly the University cannot achieve set targets.

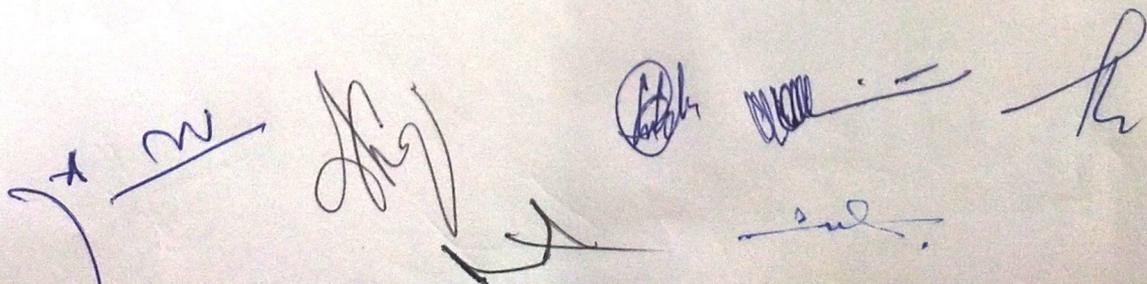
To speed up the recovery process from the students a committee was constituted by the Vice Chancellor through notification No SBBU/Acad/Ntf/22-421, dated 09.06.2022 which submitted his report of 28.04.2023 and proposed 10% penalty on those students who has failed to clear their outstanding dues with in the semester time. The Vice Chancellor has approved the same and now placed before the forum for information please.

F and PC Recommendations:

After discussion the F&PC recommended the item to syndicate for approval.

11. Fixation/Revision of Different Charges for Affiliated Colleges

Stated that there are public and private colleges affiliated with Shaheed Benazir Bhutto University Sheringal Upper Dir in various disciplines. Higher Education Commission Islamabad has issued new affiliation policy which states that **"The affiliating Public Sector University shall grant affiliations**



only in those subjects which are being offered at its Principal seat after fulfilling due process of seeking approval from its Statutory bodies". Due to the above reasons, sometime the affiliated colleges apply for granting NOC for nearby Universities. Shaheed Benazir Bhutto University has its own affiliation Statutes, but there is no fee structure available for granting NOC to affiliated colleges. Therefore, the following fee structure for granting NOC is hereby proposed as per the analogy of other Universities like university of Malakand and University of Swat.

NOC and other fee structure for Educational Institutes in Public Sector

S. No	Particulars	Current Fee	Revised fee
01	Fresh Inspection Fee for Affiliation	5,000	30,000
02	Inspection Fee for Affiliation for additional disciplines	1,000	20,000
03	Affiliation Fee	20,000	50,000
04	NOC fee	NIL	30,000 per discipline

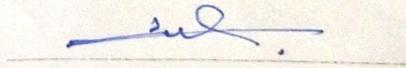
NOC and other fee structure for Educational Institutes in Private Sector

S. No	Particulars	Current Fee	Revised fee
01	Fresh Inspection Fee for Affiliation	10,000	50,000
02	Inspection Fee for Affiliation for additional disciplines	20,000	40,000
03	Affiliation Fee	50,000	100,000
04	NOC fee	NIL	100,000

F and PC recommendations:

After discussion the F&PC agreed with the proposals and recommended the item to syndicate for approval.

1 Prof. Dr. Muhammad Shahab



2 Dr. Abdul Khaliq Jan

